

To register for LHSAA, go to: lhsaa.arbitersports.com

If you want to work clocks only, use the clock operator registration only. Otherwise use the normal registration link. **Do not do both links as the clock operator only link is for working clocks only and you will not be able to work on the field. Please select Baton Rouge for your local association.**

For returning officials you can also go to your arbiter account dashboard page. On the right side you will see Central Hubs showing **Baton Rouge Football** and **Louisiana High School Athletic Assoc**. Select **Louisiana High School** to register for LHSAA.

For new officials, it is suggested that you use a personal email account for your registration account as this will be how you received assignments and messages.

See lhsaa.org/affiliations/lhsoa for instructions.

Instructions to register for BRAFOA:

To start, you will need a credit/debit card for your payment and a downloaded photo of yourself (showing your face). The card must be Visa, Mastercard or Discover. If you don't have one of these, you can get a prepaid card from places like Walmart etc.

For new officials, go to batonrougefoa.arbitersports.com to register. **You can register here before registering with LHSAA but the email that you use on which ever account you register with first, will have to be the same for the other account. It is suggested that you register with LHSAA first but that is not a requirement.**

For returning officials you can either:

1. Go to your arbiter account, use the switch view (or which account would you like to sign into) and pick Baton Rouge Football Central Hub tab
2. You can go to batonrougefoa.arbitersports.com and sign in.
3. go on your dashboard page of arbiter and over on the right side you will see central hubs. Under that you will see both **Baton Rouge Football** and **Louisiana High School Athletic Assoc** and pick **Baton Rouge Football**.

You will need to select the registration tab near the top of the page. You may get a box that pops up asking you about proceeding to registration. Select continue.

You will get a screen for **Baton Rouge Football**(along with other registrations that you can do) with 2025 Registration and a button saying Register. Select the Register button.

To go from one screen to the next, select the Next button on the upper right side. If you want to go back, hit the back button in the same area.

Welcome Page:

Please carefully read the instructions on the Welcome page (and on each individual page before filling out the requested information) and select Next.

User Consent:

This is the concussion statement. You will need to read this and click the box at the bottom that says I Agree. Click Complete Consent.

Personal Information:

For returning officials and officials that have registered with LHSAA already, this information may already be filled in for you. Please check it to make sure it is accurate and if not please correct the information.

For new officials this is where you will put in your email address and password that you will use. This will be the email address that is the same as the one for LHSAA registration and the email for your assignments that you will receive. Try to use a personal email instead of your work email account.

There is a spot to download your photo here. It should be a pencil icon on the left side. Click it to load.

Fill out all the information on this page and hit Next. You will be able to move which phone number comes up first after you are registered within Arbiter.

For those who already have their information in the system, please check to make sure all the information is correct or if you need to make changes, then make the corrections. You can load your photo here based on the instructions just above or if you want to change your photo. Select the Next button.

Sports:

Click the Football in the picture and a check mark should appear in the football photo. Select Next.

Questions:

Conflicts of Interest is any school that you have a conflict with calling games. This includes if you have any family working or attending there, close friends working there and that you graduated from that school within the last 5 years. Hit the add button to scroll thru the schools that may be a conflict for you. If you select a school, it will give you reasons that you will have to pick from. If you have a prior school selected that is no longer a conflict, then hit the x on the school's name and it should be taken off the list.

The next two will already be filled out if you have registered before. Please check to make sure the information is still accurate.

You will have to pick Yes for understanding and accepting that you are an independent contractor.

You will need to pick Yes or No on the tab of being convicted of a felony. Select the Next button.

Payments:

You will need to complete all the other screens before going to this screen. It will not let you make a payment until you have completed all the other screens.

Make sure the information is correct and if not hit Edit to make changes. If all is in order, you will see in the Cart the fee which should be \$50.00. If you see this, hit Pay by Credit Card to make your payment. You will see billing information along with payment summary which should have \$50.00. In payment information put in credit/debit card information and hit make payment. In some cases, the address has to match the credit/debit card address for the card that you are using.

Once you complete, you should receive an email that shows the purchase receipt. You will see on your screen that Registration is complete. There will be information about your arbiter account. Select Finish button.

Arbiter Pay Registration:

Go back to the registration page that you just went into to register for **Arbiter Pay Registration**. Check your personal information screen again and make sure the sports that you work are checked. You will get to the payment screen which should say 0.00 in the cart. Select the Finish button.

You should get registration complete, and you are registered for Arbiter Pay. For those of you that are already signed up for Arbiter Pay, you should be done but if you follow up, you may see an Arbiter Pay account set up for you along with you Baton Rouge Football account, etc.

Those that need to register, hit the link ArbiterPay Account. This will take you to set up your arbiter account. You will need your bank account routing number and account number. You will also receive emails that provide a link to go in and register for Arbiter Pay.

You will need to send a filled out W9 to bluejay9@bellsouth.net

A link for the W9.

<https://www.irs.gov/pub/irs-pdf/fw9.pdf>

This can also be found on the arbiter under Forms listed as W9 form and at www.brafoa.org